

Undergraduate Petitions Committee Annual Report June 2016

Committee members for the year were as follows:

Cairns, Virginia LIB, Chair
 Alderman, Betsy COMM
 Bailey, Andrew HHP
 Bramblett, Jeremy BIOL
 Cowden, Chapel LIB
 Craddock, Hill BIOL
 Etheredge, Jessica INTD
 Gohn, Katie LIB
 Hampton, Bryan ENGL
 Hand, Kelli NURS
 Kandah, Farah CPSC
 McCane-Boling, Sara EDUC
 Troutman-Cantrell, Deborah EDUC
 Wells, Robert MCLL
 White, Michelle HIST

The committee met 8 times between August and May. One or two additional meetings may be required later in the summer before the term of the committee is up. An addendum to this report will be filed if needed.

Documentation of petitions reviewed and decided are below:

Meeting	Approved	Denied	Total
August 2015	8	5	13
September 2015	18	2	20
November 2015	21	1	22
January 2016	41	5	46
February 2016	15	2	17
March 2016	8	3	11
April 2016	19	0	19
May 2016	13	8	21
Total	143	26	169

During the course of the year, the committee sent 7 petitions back to the petitioners for revision or for required signatures. One or two petitions were also voted on via email as they arrived in between meeting dates and were time sensitive.

At the May meeting, the committee adopted a resolution allowing for blanket approval from the Registrar for certain petitions for excess hours. The motion, which passed unanimously, establishes the following guideline for petitions for excess hours.

The University Registrar shall routinely approve Excess Hours Petitions for students with a 2.50 overall GPA and excess hours up to 23. Students requesting excess hours with less than a 2.50 overall or for more than 23 hours would go to the Committee for review.

Current documentation outlining the various categories of petitions reviewed by this committee was posted in the UTOnline group. Older petitions committee records were archived to clean up the workspace for the next year's committee.

Respectfully submitted,

Virginia Cairns, Chair