

Classroom Technology Committee

2016-17 Report

Submitted by Karen Adsit, Chair

The committee met six times over the 2016-17 academic year.

The committee reviewed the work of last year's committee related to the classroom technology inventory.

The committee clarified and revised the committee charge to better incorporate a communication process for faculty with IT and other classroom technology functions. The committee has also included an additional ex officio member from the Library.

IT Department has identified a more permanent representative to attend our meetings and listen (and resolve) issues. The committee is trying to establish a process by which applications are updated to the classroom podia, how applications are added to the podia. The committee also reviewed some of the issues related to the classrooms in Derthick Hall. The committee also reviewed the process by which classes get assigned to a particular room and what policies and issues are related to classroom assignment.

The committee members should serve as representatives of their areas to bring concerns to the committee.

The committee reviewed the new institutional distance learning procedures and the UTC Learn schedule for when classes are put into the system and when students are enrolled put into the classes.

The committee is working on how to improve the communication channels between technology groups and faculty and will, perhaps, sponsor a "Talk with Tech" session closer to the end of the semester. We hope to sponsor a couple of informational sessions with IT in the fall to go over technology and applications that will help faculty using classroom technology, identify communication preferences, and to identify the most common issues for training. In particular, IT will work on a "best practices" on whether to leave computers and technology on or off when one leaves the classroom and troubleshooting solutions for common classroom technology issues.

Committee members (and attendance):

	September 14, 2016	October 12, 2016	November 9, 2016	February 6, 2017	March 6, 2017	April 3, 2017
Adsit, Karen EDUC, Chair	Y	Y	Y	Y	Y	Y
Dileepan, Parthasarati, MGT	N	N	N	Y	Y	N
Ellis, Jennifer EDUC	Y	Y	Y	Y	Y	N
Gillison, Stephanie MKT	Y	N	Y	N	N	Y
Hanks, June PHYT	N	N	N	Y	N	N
Harriss, Chandler COMM	Y	Y	N	N	Y	Y
Holmes, Ann GEOL	Y	Y	Y	N	N	N
Hunter, Rik ENGL	Y	Y	N	Y	N	N
Kendall, Catherine INTD	N	N	N	N	N	N
Rogers, Brian LIB	Y	Y	Y	Y	N	Y
Stern, Will HHP	N	Y	Y	Y	N	Y
Thompson, Emily LIB	N	Y	Y	Y	Y	Y
Walters, Terry MATH	N	N	Y	N	N	N
<i>Ex-officio: Ford, Dawn, WCTL</i>	Y	Y	Y	Y	Y	Y
<i>Ex-officio: Rigler, Michelle, DRC</i>	Y	N	Y	N	N	N
<i>Ex-officio: IT Representative(s)</i>	<i>Y (Tom Hoover)</i>	<i>Y (Tom Hoover)</i>	<i>Y (Tom Hoover)</i>	<i>Y (Ray Soldano and Marcus Myers)</i>	<i>Y (Ray Soldano)</i>	<i>Y (Tony Parsley)</i>
<i>Ex-officio: Library Dean or designee (Theresa Liedtka)</i>	NA	NA	NA	NA	Y	Y
<i>Guests</i>	<i>Evan Gross</i>		<i>Don Behneman</i>	<i>David Rausch</i>		

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